

**Minutes of the 27th Annual General Meeting held on Tuesday 21st May 2019
at 2:15 AM at the Ashcroft Centre, Ashcroft Road, Cirencester.**

1. Apologies

Apologies for absence were received from Andrew Williams (Business Secretary), Tom and Hazel Kolb, Judy Lloyd and Linda Chan-Jones.

2. Minutes of the 26th AGM held on 15th May 2018

The Minutes of the 26th AGM had been distributed before the meeting and available at the meeting in hard copy. It was proposed by Richard Green and seconded by Penny Wreford that they should be accepted as a true record and this was agreed by a unanimous show of hands.

3. Matters arising - There were no matters arising.

4. Trustee's Report

Tony Natt (Chairman) presented the report on behalf of the Trustees - Rachel Ward, Vice Chairman; Alex Nisbet, Treasurer; Andrew Williams, Business Secretary; Ian Harvey, Membership Secretary; Jan Kidman, Groups' Co-ordinator. A full copy of this report is available on the Cirencester U3A website and also attached to these Minutes.

5. Treasurer's Report and Adoption of Accounts

A summary of the financial accounts for FY18/19 was presented to the members by the Treasurer, Alex Nisbet, having been examined and cleared by the Treasurer of Fairford U3A and submitted to the Charities Commission. This is in line with the change in our Constitution adopted at last year's AGM to combine and include all of our activity and interest groups into our Objectives, resulting in all Groups submitting financial information to the Treasurer. No comments were raised on the presented accounts. The adoption the Annual Accounts was proposed by Terry Hardie, seconded by Cate Luck, and this was approved by a unanimous show of hands.

6. Election of Principal Officers

Chairman: Tony Natt, proposed by Linda Bullock and seconded by Gilly Everett
Vice Chair: Rachel Ward, proposed by David Mountford, seconded by Peta Parker
Treasurer: Alex Nisbet, proposed by Liz Dancer and seconded by Chris Rodgers
Business Secretary: Andrew Williams, proposed by Linda Chan-Jones, seconded by Bridget Ingold.
All of the above were individually elected by a unanimous show of hands.

7. Election of Other Committee Members

Ian Harvey: Membership Secretary proposed by Beth Lindsay, seconded by Trish Wilczak
Cashy Smith: Groups Co-ordinator proposed by Christine Sutton, seconded by Penny Hanes
Both were individually elected by a unanimous show of hands.

8. Appointment of Examiner of Accounts

Geoff Dennis of Fairford U3A had agreed to act again as Examiner of Accounts and was proposed by Richard Green and seconded by Cate Luck. This appointment was agreed by a unanimous show of hands

9. Proposal to Change Section 15 Part (iv) of Cirencester U3A Constitution

Section 15 covers "Notices, Communications, Procedure at General Meetings" and currently states that "there shall be a quorum when at least **15%** of the membership of the U3A are present at any General Meeting. It was proposed to change **15%** to **10%** given the increase in number of members and to bring Cirencester U3A into line with other large U3As. This then avoids the need to find a larger venue for General Meetings and AGMs. Proposed by Malcolm Lewis and seconded by Penny Wreford and agreed by a unanimous show of hands.

10. Any Other Business

No written requests had been made in advance of the meeting. One member from the floor enquired why subscriptions for membership could not be made by Standing Order – the Chairman explained

that Beacon currently is not set up for Standing orders (although payment can be made by BACS) and it is hoped that this facility will be allowed after the ongoing review and upgrade of the Beacon system.*

The Chairman then wished to thank Jan Kidman, Groups Co-ordinator, who is retiring from the Committee after 6 years of service. Jan created and developed the role as a new member and has made a huge difference to the ongoing success of Cirencester U3A. Jan will now develop Shared Learning and also organize Research projects for members to participate in and her presence on the Committee will be very much missed.

Date and place of next AGM

The 28th AGM would be held on Tuesday 19th May 2020 at 2.15pm at the Ashcroft Centre, Cirencester.

Terry Hardie then proposed a Vote of Thanks on behalf of the Membership to the Chair and the Committee for their hard work and successful governance of Cirencester U3A.

The meeting closed at 14.50.

*Subsequent to the meeting, it has been discovered that Standing Orders are not possible due to the type of Bank Account we hold – the Chair will raise this at the next meeting of the Committee