

**CIRENCESTER U3A
NOTICE OF ANNUAL GENERAL MEETING 2019**

The twenty seventh Annual General Meeting (AGM) of Cirencester U3A will take place on **Tuesday, 21st May, 2019, at 2.15 pm** at the Ashcroft Centre, Ashcroft Road, Cirencester.

AGENDA

1. Apologies for absence
2. Minutes of the AGM held on Tuesday, 15th May 2018.
3. Matters arising.
4. Trustees' report.
5. Treasurer's report and adoption of accounts.
6. Election of Principal Officers.
7. Election of Other Committee Members.
8. Appointment of Examiner of Accounts.
9. Proposal to change Section 15 (iv) in U3A constitution
10. Any other business.
11. Date and place of next Annual General Meeting.

Notes:

1. If you wish to raise any matters under Item 10, please advise the Business Secretary in writing before 21st April, 2019 (see postal address below, or email on secretarycirenu3a@gmail.com)
2. With respect to Item 6, there are four 'Principal Officers' who serve on the Committee: Chairman, Vice-Chairman, Business Secretary and Treasurer.
3. With respect to Item 7, a maximum of 6 additional members may serve on the Committee - making 10 in all.

You are invited to propose someone for office, in which case please find a seconder. If nominating someone else, please obtain their agreement beforehand. If you wish to volunteer yourself, please find a proposer and seconder. To make a nomination, please fill in the slip below and return it to the Business Secretary by 21st April, 2019.

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**CIRENCESTER U3A
2019/2020 COMMITTEE NOMINATION SLIP**

I/We nominate

to serve as Principal Officer/a Committee Member
(delete as appropriate)

Proposer

Secunder

Nominee's Acceptance

I agree to stand for election and understand that, if elected, I will become a Trustee of the Cirencester U3A – the principal duty being to ensure that the funds are used properly.
(Full details on <https://www.gov.uk/guidance/charity-trustee-whats-involved>)

Signed

Date

Please return this slip by 21st April 2019 to:

The Business Secretary: Andrew Williams, 44 Somerford Road, Cirencester Road, GL7 1TX